

# Welcome!

**Ward Family Dentistry**  
PO Box 948, 507 S. Ash St., Suite 103  
Buffalo, MO 65622  
417-345-2101

**Patient Information (Confidential)**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_-\_\_\_\_-\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_ Cell Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_ Email: \_\_\_\_\_

Check appropriate box:  Minor  Single  Married  Divorced  Widowed

Separated

Employer: \_\_\_\_\_ Business Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Phone Number:(\_\_\_\_)\_\_\_\_-\_\_\_\_

Spouse's Employer: \_\_\_\_\_ Business Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_

If Student, Name of School/College: \_\_\_\_\_ Whom may we thank for referring you? \_\_\_\_\_

Person to Contact in Case of Emergency: \_\_\_\_\_ Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_

**Responsible Party (If different from patient information)**

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_ Cell Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Employer: \_\_\_\_\_ Business Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_ SSN: \_\_\_\_-\_\_\_\_-\_\_\_\_

**Insurance Information** Name of Policy Holder: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_-\_\_\_\_-\_\_\_\_

Name of Employer: \_\_\_\_\_ Business Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_

Address of Employer: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Group #: \_\_\_\_\_ Policy/ID# \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Insurance Company Phone Number:(\_\_\_\_)\_\_\_\_-\_\_\_\_ **\*\*Please give a copy of your insurance card to the receptionist.**

**Medical History**

Physician: \_\_\_\_\_ Office Phone:(\_\_\_\_)\_\_\_\_-\_\_\_\_ Date of Last Exam: \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you under medical treatment now? (If yes, explain.) \_\_\_\_\_

Have you been hospitalized for any surgeries or serious illnesses in the past five years? (If yes, explain.) \_\_\_\_\_

Have you ever had a joint replacement or implant? (If yes, explain.) \_\_\_\_\_

Are you taking any medications (including non-prescription medications)? (If yes, list medications.) \_\_\_\_\_

Have you ever taken bisphosphonates? (If yes, please list what type and when.) \_\_\_\_\_

Do you use controlled substances? \_\_\_\_\_ Do you use tobacco? \_\_\_\_\_

Do you have a persistent cough or throat clearing not associated with a known illness (more than three weeks)? (If yes, explain.) \_\_\_\_\_

Are you allergic to or have you had any reactions to the following? (Circle if "yes".):

Local Anesthetics (e.g. Novocain)	Penicillin or any other antibiotics	Sulfa Drugs		
Barbiturates	Sedatives	Iodine	Aspirin	Latex Rubber

Any Metals (e.g nickel, mercury, etc.) Other (please list) \_\_\_\_\_

Do you have or have you had any of the following? (Circle if "yes".):

High Blood Pressure	Heart Attack	Rheumatic Fever	Swollen Ankles	Asthma
Fainting/Seizures	Low Blood Pressure	Epilepsy/Convulsions	Leukemia	Diabetes
Kidney Diseases	AIDS or HIV Infection	Thyroid Problem	Angina	Heart Disease
Cardiac Pacemaker	Heart Murmur	Frequently Tired	Anemia	Emphysema
Cancer	Arthritis	Hepatitis/Jaundice	Sexually Transmitted Disease	Stroke
Stomach Troubles/Ulcers	Chest Pain Easily Winded	Hay Fever/Allergies	Tuberculosis	Radiation Therapy
Glaucoma	Recent Weight Loss	Liver Disease	Heart Trouble	Respiratory Problems
Mitral Valve Prolapse	Other (please explain): _____			

Women Only: Are you pregnant? \_\_\_\_\_ (If yes, please list due date.) \_\_\_\_\_  
Are you nursing? \_\_\_\_\_ Are you taking oral contraceptives? \_\_\_\_\_

**Dental History** Name of Previous Dentist: \_\_\_\_\_ Date of last Exam: \_\_\_\_\_

Do your gums bleed while brushing or flossing? \_\_\_\_\_ Are your teeth sensitive to hot or cold? \_\_\_\_\_

Are your teeth sensitive to sweet or sour? \_\_\_\_\_ Do you feel any pain in any of your teeth? \_\_\_\_\_

Do you have sores or lumps in or near your mouth? \_\_\_\_\_ Have you had any head, neck, or jaw injuries? \_\_\_\_\_

Circle if you have ever experienced any of the following problems in your jaw:

Clicking	Pain
Difficulty opening or closing	Difficulty in chewing

Do you have frequent headaches? \_\_\_\_\_ Do you clench or grind your teeth? \_\_\_\_\_

Do you bite your lips or cheeks frequently? \_\_\_\_\_ Have you ever had difficult extractions? \_\_\_\_\_

Have you ever had prolonged bleeding after an extraction? \_\_\_\_\_

Have you had any orthodontic treatment? (braces or retainers) \_\_\_\_\_

Have you had any periodontic treatment? (deep cleanings or gum surgeries) \_\_\_\_\_

Do you wear dentures or partials? \_\_\_\_\_ Have you ever received oral hygiene instructions? \_\_\_\_\_

**Authorization and Release**—I certify that I have read and understand the above information to the best of my knowledge. The above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health. I authorize the dentist to release any information, including the diagnosis and the records of any treatment or examination, to other healthcare practitioners involved in my treatment and also to third-party payors (insurance companies) for payment. I authorize and request my insurance company to pay directly to the dentist for services rendered. I understand that my dental insurance carrier may pay less than the actual bill for services and that any estimates of benefits are not a guarantee. I agree to be responsible for any amounts not paid by insurance. I understand that overdue bills will be subject to a finance charge. I also understand that non-payment will result in my account being turned over to a collection agency. By signing below, I am acknowledging that I may be contacted by phone (including cell phone), mail, or email in regards to appointment times, balances owed, as well as other viable reasons that pertain to my dental care or my account. I also understand that on occasion, x-rays or treatment photos may be shared on websites, social media, or with other dental professionals for educational purposes only. We will not use your name or other personal information. If you do not wish to participate, please notify us so we can give you the opt-out form.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(relationship to patient)

\_\_\_\_/\_\_\_\_/\_\_\_\_  
(date)

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**Acknowledgement of Receipt of Notice of Privacy Practices**

\*Our Notice of Privacy Practices are displayed in the office, or you are welcome to request a written copy for your records.\*

I, \_\_\_\_\_(patient name),  
have received a copy of this office's Notice of Privacy Practices.

\_\_\_\_\_  
Please Print Patient or Responsible Party's Name

\_\_\_\_\_  
Signature

Date: \_\_\_ / \_\_\_ / \_\_\_

\*You may Refuse to Sign This Acknowledgement, but may be refused dental treatment by doing so.\*

**For Office Use Only**

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because (circle one):

Individual refused to sign

Communications barriers prohibited obtaining the acknowledgement

An emergency situation prevented us from obtaining the acknowledgement

Other (specify): \_\_\_\_\_